## Hearty welcome to the website of Snehangan Cooperative Housing Society Limited, Shindewadi

We appreciate that, due to their occupation, majority of our members reside in Pune, Mumbai, other cities and even in foreign countries. It is very difficult for them to visit the Society at Shindewadi for conducting any activities related to the Society.

We are, therefore, very happy to make this interactive web portal available for all the interactions on Society related matters. In fact, you can see this as a virtual office of the Society. You can access it from anywhere in the world on your desktop, laptop, tablet and iPhone or Android mobile phone for carrying out about 80% of the required actions.

Access to this portal is limited to Society members and tenant residents of the Society.

Members residing in India and using desktop, laptop, android phone are requested to follow the below mentioned steps to use the portal:

- 1. Input your mobile number (registered with the Society) in the "log in ID" window,
- 2. Receive an OTP on your mobile
- 3. Use the OTP to get the access to the portal.

Members residing out of India and using iPhone are requested to follow the below mentioned steps to use the portal:

- 1. Input your e-mail address (registered with the Society) in the "log in ID" window,
- 2. Use your password to get the access to the portal.

First Use Passwords are being sent to all the users on their registered w-mail ID. All are requested to change the password after first access.

After logging in, everyone is requested to fill in following information and save for Society use.

- 1. Personal information
- 2. Family details
- 3. Details of the tenant and his/her family details
- 4. Details of vehicles used by the resident

Above information is important for Management Committee of the Society for all future interactions / initiatives such Gate Entry / Visitor Management System (VMS)

New members are requested to contact Society's Office to fill in the required forms to get the access to the portal as well as VMS.

On this portal, members can:

- 1. View Society registration,
- 2. View Minutes of Society Meetings
- 3. View Audit reports
- 4. View Meeting Notices
- 5. Participate in discussion / instant poll on important issues
- 6. View Pending dues to the Society
- 7. Make payments using the "payment Gateway"
- 8. Raise a complaint regarding any facility or Society related aspects
- 9. Make a suggestion for improvements

Management Committee will make sincere efforts to resolve any complaints / issues raised by Members and urges all to make timely payments to enable us to offer you the best possible services

Regards